



Prevent and Safeguarding Risk Assessment

Version	Review Date	Authorised By
01	31.10.2023	
1.1	05.01.2025	Ebenezer Adeosun
1.2	05.01.2026	QA Team and Ebenezer Adeosun

↑	Ahead of target	High
→	On target	Medium
↓	Behind target	Low

Ref No.	Areas for improvement and maintenance	Existing Control Measures	Key Owner(s)	Intervention Required	Timescale	Current Progress	Impact Risk Banding	Impact of actions (in year monitoring) Dec; Mar; July
1	- Do the following people, if applicable, have a good understanding of their own and company responsibilities in relation to the "Prevent Duty"? - Board, SMT, Staff, Safeguarding Team	- Mandatory Training completed by all staff - All relevant policies, procedures and reporting processes in place		- Keep training up to date - Stay compliant with any new legislation that comes into practice		→		
2	- Is there active engagement from the company's board, SMT, managers and leaders? - Does the company have an identified single point of contact (SPOC) in relation to Prevent? - Does the company engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?	- Safeguarding Policy in place - Prevent Policy in place - Mandatory training for staff in place		- Develop a formal information sharing protocol for the business - Develop a strong working relationship with Safeguarding and Prevent Coordinators		→		

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3	Do all staff have sufficient knowledge and confidence to; - Exemplify British Values in their management, teaching and through general behaviours in the company - Understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism - Have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response	- Safeguarding and prevent is in the learner handbook and issued to all apprentices - Safeguarding and prevent is in the employer handbook - Regular updates provided to staff and apprentices about news items to raise awareness		- Monitoring arrangements to be determined for reporting - Create a live resource for British Values that staff can utilise to promote British Values in their Teaching, learning and assessment delivery		→		
4	- Are there effective arrangements in place to manage access to the site by visitors and non-apprentices, apprentice, or trainees/staff? - Is there a policy regarding the wearing of ID on site? Is it enforced? - Are dangerous substances kept and stored on site?	- Training has been provided to, and completed by, all staff - Access to apprentices, employers and staff to policies, procedures, and processes for Safeguarding, Prevent, Channel - Additional training for Safeguarding team		All staff to wear photo ID badges and lanyards on site		→		

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5	- Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? - Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? - Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism? - Does the company have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?	- Training has been provided to, and completed by, all staff - Access to apprentices, employers and staff to policies, procedures, and processes for Safeguarding, Prevent, Channel - Additional training for Safeguarding team		Organising and allocating additional Safeguarding and Prevent training from local partners		→		

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6	- Is the company's Prevent Lead and their role widely known across the institution? - Are staff and student, apprentice or trainees made aware of the Prevent Duty, current risks and appropriate activities in this area? - Are there information sharing protocols in place to facilitate information sharing with Prevent partners?	Safeguarding and Prevent contact details advertised across the business				→		

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7	- Does the company have a critical incident management plan which is capable of dealing terrorist related issues? - Is a suitably trained and informed person identified to lead on the response to such an incident? - Are effective arrangements in place to ensure that staff and student, apprentice or trainees are appraised of tensions and provide advice where appropriate?	- Bomb threat procedure in place and is accessible to all staff on SharePoint - Communication would be dealt with immediately to ensure all bodies were aware of the incident and were kept up to date and supported - Safeguarding Lead and Health and Safety Manager are responsible for all incident plans and arrangements		- Research and create an Incident Management Plan that will be accessible to all staff - Look for any relevant training that may be required to comply		→		
8	- Is there an effective policy/framework for managing speaker requests? - Is it well communicated to staff/students and complied with? - Is there a policy/framework for managing on site events? - Are off site events which are supported, endorsed or organised through the company subject to policy/framework and risk assessment?	- Company risk assessments for external speakers. - Regular updates for staff on the risks involved with external events and speakers - Robust systems in place for reporting concerns about potential speakers and events		- Continue to raise awareness - Review risk assessment process - Continue to promote tolerance and respect for different faiths and beliefs		→		

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9	- Are all members of staff, apprentices, and employers aware of Extremism? - Are all individuals aware of issues related to Extremism and how to report a concern?	- Awareness raising amongst staff and apprentices and employers about right extremist organisations - Equality and diversity well embedded within academies which create a culture of respect and tolerance. Robust systems in place for reporting concerns about apprentices that are well known by staff		- Continue to promote tolerance and respect amongst our apprentices - Continue to promote tolerance and respect for different faiths and beliefs		→		
10	Does the business educate and promote British Values in the academies, and embed it in to learning?	- Highly effective mechanisms to embed equality and diversity - Regular surveys indicate that apprentices feel safe - Highly visible promotional materials in hubs - Training for staff on the promotion and embedding of British Values		Create a live resource for British Values that staff can utilise to promote British Values in their Teaching, learning and assessment delivery		→		

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